BWFC Supporters' Trust

MEETING NOTES

Subject:	Board Meeting
Venue:	Lounge Bar, Bolton Whites Hotel
Meeting Date:	11 06 2026 @ 6.45pm
Present:	Terence Rigby (TR) Sue Higson (SH) Martin Parnell (MP) - Part time Alan Houghton (AH) Ian Pegg (IP) Pete Bond (PB) Jamie Adams-Mercer (JM) Mike Smith (MS) Robin Fletcher (RF) – Secretary Shane Stopforth (SS) - Guest Martin Hutchinson (MH) - Guest
Apologies:	Paul Wood (PW)

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1. Approval of the previous meeting minutes

a) The previous minutes were approved.

2. Matters arising from the previous meeting

- **RF** has issued to all the Board Directors a milestone plan of key events, timings etc throughout the year to be used as a guide to administrating the Trust. RF asked **all** the Directors to read through the document, which should prove useful when the time comes to rotate the roles of Chair, Treasurer and Secretary in September.
- RF advised that there had been no update from our accountants regarding the closing down of dormant CIC.
- Further to the decision at the October 2025 meeting to ask the Club to include a pictorial plaque to be situated on the route of the stadium tours, **AH** advised the YAG are looking to initially have a pop poster display similar to the 1923 medal.
- **RF and MP** are to investigate the merits of issuing a annual membership card.
- The Club have agreed to promote the Trust when issuing 26/27 season tickets. **RF** to provide a QR code and link to the membership page on the website.
- Flyers and 2 new pop posters have been purchased and are currently in the FZ cabin. **MS** to send to MP/RF the invoice and payment details.
- **MP** is to contact the Lead of each Affiliate Group and remind them of their commitment to be a subscribing member and to actively encourage their group to join the Trust.
- RF put together a message to our current, past and potential new corporate members, which was improved upon by JM by making into a flyer. **RF** to issue once the membership cards are in place.
- The What's App groups are to be updated in accordance with the agreement of the previous meeting:-

a) 'All New Trust Board' **RF** to take over the Admin from Maggie Tetlow. To be used strictly for the formal business of the Board.
b) 'Trust Consult' **RF** to take over the Admin from Maggie Tetlow. To be used by the Board and all those who are actively involved in the Trust. To be used for the day to day and/or less formal day to day business of the Trust.
c) 'Affiliates' **MP** to take sole charge of the Admin. To reform the Group to include the Lead members of each Affiliate, who have paid their annual subscription, together with the relevant members of the Trust Consult .
d) 'Trust Banter Group' **RF** to take over the admin from Maggie Tetlow. To be used for informal chat with regard to team performance etc. Please bear in mind it is incumbent on al Board Directors not to pass any comment that is detrimental to any individual.

- **RF** to issue a FZ cabin duty rota once next season's fixtures have issued.
- MP confirmed he has received the debit card.
- The Remembrance Group will be cleaning up the grave of Thomas Ogden (co-founder of BWFC) **IP** will look into the formal procedures to erect a headstone with an appropriate Epitaph.
- MP has made comments on the FSA guide to Fan Engagement. **All** to review and make recommendations were both the Club and the Trust can make improvements.
- **MS** to make enquiries into digitising the Road Runner videos
- RF and IP have met with Club regarding the installation of a Memorial Garden & Talking Bench by the beginning of the 26/27 season. RF offered to prepare a pricing document for the Club to obtain competitive tenders and await a response.

3. Financial Report

a) MP confirmed the current account balance is £12,669.52. The Capital Reserve and Fighting Fund have had no withdrawals, and, have accrued £1,193.76 and £328.40 in interest since the 1st of August 2025.
b) RF has projected the anticipated ingoing and outgoing for 25/26 and anticipates a surplus of £3+k for the year. RF proposed the Board should consider options on how the surplus could be spent. MS proposed topping up the Fighting Fund. IP suggested a project which benefit the community as a whole. MS for his part felt any expenditure should be directed at the sustainability of Bolton Wanderers. Options to be considered over the next few months and voted upon at the next Board meeting.

4. Jamaican Hurricane Relief Fund

a) SH presented an update on the Charity match between a BW XI and a Jamaican XI on the 26th of September 2026.
b) **SH** to speak to the Hotel with the view to blocking out bedrooms for the Saturday and Sunday, the 26th and 27th of September.
c) The Club to be approached to establish the reservation of the Premier Suite for the Saturday Night, which apparently has been reserved by a unknown party.
d) **SH** to meet with Ricardo and agree a name for the event.
e) The Trust raised £815.00 for the fund and will transfer once the Charity bank account is open.

5. Memorabilia Inventory

a) RF has made contact with Bolton Museum seeking advice on the preparation of an inventory.

6. Agenda for the Structured Dialogue Meeting

a) Charity football match.
b) Fans' Forum

7. Next meeting date

24th of September 2026 at 6.45pm